

**DEPARTMENT OF AGRICULTURE
FY 2010-11 JOINT BUDGET COMMITTEE HEARING AGENDA**

**Tuesday, November 17, 2009
10:30 am – 12:00 pm**

INTRODUCTIONS AND OPENING COMMENTS

DECISION ITEM TO CONSOLIDATE PERSONAL SERVICES AND OPERATING LINE ITEMS

1. Why is the Department requesting that personal services and operating expenses for the Agricultural Services, Agricultural Markets, and Conservation Board be combined into the Commissioner's Office personal services and operating expenses line items? In the response please address the following: the efficiencies and effectiveness that would be gained, the Department's reasoning, and any savings that would be achieved from combining these line items.

ADDENDUM: OTHER QUESTIONS FOR WHICH SOLELY WRITTEN RESPONSES ARE REQUESTED

1. Please provide organizational charts for your department, showing divisions and subdivisions (with geographic locations).
2. Definitions of the roles and missions of your department, its divisions and subdivisions.
3. The number of current personnel and the number of assigned FTE by division and subdivision (with geographic locations), including all government employees and on-site contractors.
4. A specific list of names, salaries, and positions by division and subdivision of any salaried officer or employee making over \$95,000 per year in FY 2009-10.
5. A specific list of names, bonuses, and positions by division and subdivision of any salaried officer or employee making over \$95,000 per year who received any bonuses in FY 2008-09.
6. Numbers and locations of any buildings owned or rented by any division or subdivision (by location) and the annual energy costs of all buildings.
7. Any real property or land owned, managed, or rented by any division or subdivision (by geographic location).
8. List essential computer systems and databases used by the department, its divisions and subdivisions, with their actual FY 2008-09 expenditures.
9. Any actual FY 2008-09 expenditures over \$100,000 total from the department or from its divisions and subdivisions to any private contractor, identifying the contract, the project, and whether the contracts were sole-source or competitive bid.

10. The amount of actual FY 2008-09 expenditures for any lobbying, public relations, gifts, public advertising, or publications including:
 - a. expenditures for lobbying by public employees, contract lobbyists, or "think tanks;"
 - b. expenditures for lobbying purposes at other levels of government;
 - c. expenditures for lobbying purposes from grants, gifts, scholarships, or tuition;
 - d. expenditures for publications or media used for lobbying purposes;
 - e. expenditures for gratuities, tickets, entertainment, receptions or travel for purposes of lobbying elected officials; or
 - f. expenditures for any public advertising. Include all advertising campaigns, including those that are not for public relations.
11. List of all boards, commissions, and study groups, including, actual FY 2008-09 expenditures, travel, per diem budgets and assigned FTEs.
12. Suggest budget and staff reductions, including reductions in FTE and hours, by division and subdivision that will reduce your department's total FY 2010-11 General Fund expenditures by 12.5% relative to FY 2009-10 appropriations before any adjustments that have been announced since the end of the 2009 session.
13. Suggest budget and staff reductions, including reductions in FTE and hours, by division and subdivision that will reduce your department's total FY 2010-11 General Fund expenditures by 25.0% relative to FY 2009-10 appropriations before any adjustments that have been announced since the end of the 2009 session.